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Documill Visual Search - Enhance Your e-Discovery Experience

With Documill Visual Search corporations can significantly lower operational e-Discovery costs by increasing the productivity of content reviewers, speeding up the whole e-Discovery process and getting organization's core processes ready prior serious e-Discovery needs emerge.

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As electronic information and communication are exploding in usage, compliance and discovery requirements are demanding increased discipline in retaining, tracking, discovering and managing all electronic information. Despite ever-increasing volumes of corporate data, organizations must be able to identify, collect, process, review and present all the relevant electronically stored information for any possible litigation demands, all within required timeframe.

Compliance in litigation discovery – e-Discovery requirement has become a significant cost factor for large corporations. According to Gartner Group, the average cost of defending a corporation lawsuit easily exceeds \$1.5 million per case, with 20-30% of that being internal and mostly IT-related. By selecting the right tool for e-Discovery and by tying that to an information life cycle management strategy, companies can save a ton of money and time.

e-Discovery Requirements

To be prepared to handle current and future litigation demands, organizations must address the following key questions:

- Is the organization prepared to comply with the rules of e-Discovery?
- Can the organization identify and deliver all the emails and documents requested if a lawsuit becomes a possibility – even if those emails and documents go back several years?
- Can the organization discover and produce this information quickly enough?
- How can the organization successfully navigate the e-Discovery minefield, avoiding the fines, sanctions and inevitable damage to corporate reputation?

This means organizations need to have a powerful and proven infrastructure to manage and archive electronic information, and to automate the e-Discovery process through identification, preservation, collection, processing, analysis and export of electronically stored information.

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Defining Your e-Discovery Strategy

To prepare for e-Discovery challenges, organizations need to consider how tackle following areas in order to keep e-Discovery under control:

1. Define tools to effectively locate, access and automate the collection and processing of electronically stored information from several diverse sources including, but not limited to e-mail servers, file shares or personal computers, as well as fax archives.
2. Define how to securely handle records management and storage, search, discovery, classification, content analysis and business process management.
3. Automate records management life cycle process, initiate a compliant legal discovery process with legal holds, preservation, tracking and destruction management.
4. Automate and audit legal discovery processes and help organization to manage its litigation response as a documented, measurable, repeatable business process.
5. Support e-Discovery needs with automated e-mail archiving. E-mail often contains vital evidence for either the plaintiff or the defendant.

Documill Visual Search Complies with the Relevancy Demand

When complying with e-Discovery requests, organizations must collect only relevant information and thus avoid unwanted data exposure along with extended and costly review cycles.

Without proper processes and methods like consistent retention schedules and fast content screening, organizations could be required to turn over all relevant non-privileged information requested, even though it could and should have eliminated and destroyed the information potentially years earlier.

Documill Visual Search is new, innovative enhancement product that extends the e-Discovery capabilities of record management and search solutions.

Documill Visual Search offers dramatic improvements in document reviewing through its innovative preview technology which brings the reviewer to the most relevant page in the document immediately.

Most notably, this mitigates the need for the reviewer to download, open, and manually search through the document one-by-one.

Key Features of Documill Visual Search for e-Discovery:

- 1 **Integration to Record Management** – Documill Visual Search extends the core search capabilities of any Enterprise Content Management solution with visually enhanced e-Discovery capabilities.
- 2 **Page Previews** - Reviewers can save hours of time normally spent on downloading and manually searching through documents. Documill Visual Search instantly provides the reviewer the most relevant pages with keywords highlighted within visually accurate page previews.
- 3 **Concurrent document processing** – With Documill Visual Search reviewers are able to screen several documents at the same time and thus speed up the review process significantly.
- 4 **Entity Extraction** – Documill Visual Search can be customized to allow reviewers to tag documents with META data based in initial visual screening. This helps sorting out documents which are not relevant to the e-Discovery request.
- 5 **Leverage existing platform investments** – Documill Visual Search manages the last mile between the content reviewer and e-Discovery solution by providing next generation user interface to quickly access relevant content.

With Documill Visual Search enterprises and other organizations can dramatically improve the speed with which attorneys can pinpoint documents and records that are relevant to a legal action. Visual Search enables documents and records to be reviewed 10x faster than before.

Solution Summary

Fast, often preemptive litigation response requires corporations to manage e-Discovery process as part of standard business processes to achieve, sustain and prove compliance to current official regulations and electronically stored information availability demands.

With Documill Visual Search corporations can significantly lower operational e-Discovery costs by increasing the productivity of content reviewers, speeding up the whole e-Discovery process and getting organization's core processes ready prior serious e-Discovery needs emerge.

The screenshot shows a web browser displaying the Documill Visual Search interface. The main window shows a search result for a document titled "Legal Considerations" with a question "Q: Are there Anti-Trust Concerns?". The document content is visible, listing "Spin-Offs" and "Joint Ventures". A callout box points to the document preview, stating "Instant zoom-in previews". Another callout points to the document title in the search results, stating "Thumbnail view provides immediate overview of the search results". A third callout points to the document content, stating "Keywords are highlighted in the thumbnails". A fourth callout points to the document title in the search results, stating "Only matching pages are shown from the document". A fifth callout points to the document content, stating "Simultaneous preview of multiple documents' content". A sixth callout points to the document title in the search results, stating "Tag document for later reviewing". A seventh callout points to the document content, stating "Preview whole document with browser".

About Documill, Inc.

Documill is an independent software vendor (ISV) offering software solutions for enabling Visual Search, browser-based access to Microsoft Office and PDF documents and server-side content processing for dynamic filtering and ad insertion needs.

With core competencies in server-side enterprise document processing, Documill offers its software solutions to enhance the functionality and user experience offered by existing Enterprise Search (ES) and Enterprise Content Management (ECM) solutions.

Documill's core personnel has worked together in various software ventures since mid nineties, forming one of the most experienced team of digital media innovators in Finland. Coupled with globally unique enterprise document processing capabilities, Documill actively partners with enterprise search players like Microsoft and IBM.